

## ROLE DESCRIPTION

Role Title	Discipline	Reports to
Graduate Engineer	Structures	Senior Engineer/Associate

### PURPOSE

To provide engineering support and assistance to the Senior Engineer/Associate as required.  
 To complete technical outputs for projects on time, to the quality required and within the allocated budget.  
 Deputise for the Senior Engineer/ Associate as required.

Direct Reports	Budget Responsibility
Senior Engineer/Associate	None

### PRINCIPLE ACCOUNTABILITIES

1. Assist in developing structural solutions for projects in a range of materials.
2. Work on projects with consideration to the agreed project budgetary limits and programme.
3. Assist in preparation of reports and other documentation as required.
4. Be proficient and/or develop skills in the use of relevant technical analysis design software.
5. Willing to attend design meetings, site meetings and carry out site inspections.
6. Liaise and communicate clearly in a professional manner to colleagues, clients, contractors and other designers and to offer advice and guidance on matters relating to your work.
7. Comply with requirements of Millard ICE Training Agreement if required and be actively working towards gaining Chartered Status with ICE or similar body.

### PERSON SPECIFICATION

Qualifications	Bachelors or Masters Degree in Civil Engineering
Knowledge / Experience	Have at least 2 to 4 years post-graduation experience in delivery of engineering projects
Technical / Business Skills / Ability	Must be computer literate; Ability to work under supervision essential. Willingness to learn and develop engineering knowledge; Strong communication skills; Fluent written and verbal English. Good team player; Good time management

Grade	Graduate Engineer
Salary Range	N/A
Contract Type	Permanent

\* Delete those which do not apply