

ROLE DESCRIPTION

Role Title	Discipline	Reports to
Senior Engineer	Structures	Associate Director/Director

PURPOSE

To provide engineering support and assistance to the Associate/ Director as required.
To manage technical outputs for projects on time; to the quality required and within the allocated budget, including Client contact.

Direct Reports	Budget Responsibility
Associate Director/Director	None

PRINCIPLE ACCOUNTABILITIES

1. Preparation of fee quotations for projects
2. Overseeing and reviewing of the works of others.
3. Responsibility for the management of a project team with consideration to the agreed project budgetary limits and programme for a number of projects.
4. Extremely competent at developing structural solutions for projects in a range of materials.
5. Manage preparation of reports and other documentation as required.
6. Be proficient in the use of relevant technical analysis design software.
7. Promote the services of the company where appropriate.
8. Attendance at design team meetings, site meetings and carry out site inspections.
9. Liaise and communicate clearly in a professional manner to colleagues, clients, contractors and other designers and to offer advice and guidance on matters relating to your work.
10. Mentoring of staff members especially graduate engineers.

PERSON SPECIFICATION

Qualifications	Chartered Engineer
Knowledge / Experience	<p>Have an excellent track record of delivery of structural engineering projects.</p> <p>Have a strong knowledge of the approval processes required within the construction industry</p> <p>Excellent knowledge of the SER Scheme requirements:</p> <p>Must be financially aware.</p>

<p>Technical / Business Skills / Ability</p>	<p>Must show leadership and project management ability and take responsibility for technical and aspects of team outputs.</p> <p>Ability to work without supervision is essential</p> <p>You will have drive and determination to deliver projects to set timescales and budgets.</p> <p>SER Approved Status is not necessary but would be preferred</p> <p>Must be computer literate</p> <p>Strong communication skills. Fluent written and verbal English.</p> <p>Good team player</p> <p>Ability to promote the company's ethos and represent the company in professional manner to staff; fellow professionals and Clients.</p> <p>Be actively involved in Business Development, seeking new opportunities for company growth and expanding Client base</p>
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Grade	Senior Engineer
Salary Range	N/A
Contract Type	Permanent

* Delete those which do not apply